

ENOUGH

EXTRAVAGANZA 2023

Workshop Proposal Submission Do's & Don'ts

Do's

- DO - know your deadlines
- DO - record in a well lit and quiet place
- DO - keep within the time limit. Less (time) is more, especially if you write with depth and don't "wing it."
- DO - review your video before submitting; having a friend/colleague review is invaluable
- DO - add those professional touches- captions, slides, etc.
- DO - use your notes or memorize your script
- DO - be specific about the theme, content, and take-aways of your workshop
- DO - record in horizontal (landscape) mode, not portrait (vertical)

Don'ts

- DON'T - be late or wait until the last minute for your submission - the submission deadline is July 31
- DON'T - think of this as a casual conversation- this is a polished application piece

If you have any questions, please reach out to the Extravaganza Learning Team:
learning@elcaymnet.org